

# APPENDIX 3

## Provisional BCF DToC Metric Plans: due on 21/07/2017

### Provisional BCF DToC Metric Plans Template 2017-18

#### Sheet: Guidance

##### Context: Government Action on delayed discharges from hospital

The Government has published a Written Ministerial Statement setting out the measures that it is putting in place to address delayed discharges from hospital in advance of this winter. This can be found at:

<http://www.parliament.uk/business/publications/written-questions-answers-statements/written-statement/Commons/2017-07-03/HCWS24/>  
[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/624635/NHS\\_social\\_care\\_interface\\_dashboard.xlsx](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/624635/NHS_social_care_interface_dashboard.xlsx)

These measures include a dashboard that reflects how local areas across England are progressing in their work to improve the interface between health and social care. This can be found at:

<https://www.gov.uk/government/organisations/department-of-health>

Government has published ambitions for reducing the delayed transfers of care (DToC) for each HWB in England, with expected reductions in both social care delays and NHS delays, based on levels of delays from February to April 2017.

##### Planning provisional metrics for reducing delayed discharges on this template

In light of the Government's emphasis on managing transfers of care and DToC, all areas are required to submit their provisional metrics for delayed days (including ambitions for reductions in both social care attributable and NHS attributable delays) on this template. The deadline for returning this completed template is **21st July 2017**.

This template complements the DToC metric planning section on the standard BCF planning template for 2017-19 which provides the opportunity to plan the trajectories for the two-year period of the BCF.

##### Note on entering information into this template

1. Throughout the template, cells which are open for input have a yellow background and those that are pre-populated have a blue background, as below:

Yellow: Data needs inputting in the cell

Blue: Pre-populated cell

2. All cells in this template requiring a numerical input are restricted to values greater than or equal to 0.

3. This template captures data for the financial year 2017-18

Data needs inputting in the cell

Pre-populated cell

##### Note on viewing the sheets optimally

To more optimally view each of the sheets and in particular the drop down lists clearly on screen, please change the zoom level between 90% - 100%. Most drop downs are also available to view as lists within the relevant sheet or in the guidance tab for readability if required.

The details of each sheet within the template are outlined below.

#### Cover Sheet

Please select the HWB being planned for on this sheet.  
Please enter the relevant contact and sign off information on this sheet too.

#### DToC Metric Planning

##### Scope:

Total delayed days are reported as constituent delayed days attributed to NHS, Social Care and Both. In line with the DH published targets split by this attribution, this template is set up to capture these splits.

This provisional DToC metric plan collection template reflects the DToC plan for the HWB area (across LAs and CCGs).

##### Note on metric expectations:

This sheet shows expected levels of delayed transfer for NHs attributable DToCs (by CCG) and social care and jointly attributable DToCs for the HWB overall. Figures have been pre-populated from November to show the ambitions set by Departments and NHSE to support planning the trajectory to achieve them. These fields are editable to enter the planned numbers if LAs and CCGs in your area agree to amend these. Planned metrics must be jointly agreed by the CCG and LA. Please note that plans will be subject to assurance and the parameters within which metric expectations can be flexed have been described in the letters to the local system from NHSE/NHSI and DH/DCLG which are due to be issued shortly.

##### • NHS attribution:

On 30 June CCGs submitted plans agreed with Regional Teams to reduce total DToC numbers. These plans were submitted prior to the DH metrics publication. A translation of these CCG plan numbers for the NHS attribution component have been prepopulated as metric expectations for the NHS attribution component at the HWB area level\*. The translation of CCG plans at a CCG footprint to a HWB utilises a mapping table which is included on this template\*\*. Please refer to letters (and related attachments) to the local system from NHSE/NHSI due to be issued shortly that describe the approach to setting CCG NHS attribution expectations and provide a spreadsheet with the CCG metric expectations.

##### • Social care attribution:

The DH published expectations on achieving levels of DToC for the delayed days are pre-populated for the Social Care attribution component.

##### • Joint attribution:

The DH published expectations on achieving levels of DToC for the delayed days are pre-populated for the jointly attributed 'Both' component.

\* The CCG plans for Manchester were submitted as consolidated across 10 CCGs. As they cannot be disaggregated to map across to HWBs, these expectations have not been pre-populated. This would affect any HWB that is contributed to by these CCGs. When planning please confirm the CCG level NHS attribution expectations.

\*\* The mapping table shows the relationship between the HWB of residents and the CCGs of GP registration. This has been used to calculate the NHS delayed days attributed to each CCG for the residents of the HWB. i.e. This only shows the proportion of the CCG that is in the HWB. Each CCG automatically listed on selecting an HWB in the DToC Metric Planning sheet represents an area proportion of at least 2% of the selected HWB (based on the CCG-HWB mapping table)

#### Please enter the planned delayed days for the below components of the metric for the months Jul 17 - Mar18:

Please enter the planned delayed days for the below components of the metric for the months Jul-17-Mar-18:

##### • Entering the NHS attribution component of the total delayed days by CCG:

An initial list of CCGs that contribute to the HWB are provided. Please enter the NHS attribution of the delayed days that are contributed by each individual CCG for residents of your HWB. If there are other CCGs which the plans need to include, please select the CCGs from the drop downs and enter the NHS attribution.

##### • Entering the Social Care attribution:

Please enter the planned delayed days per month attributed to Social Care

##### • Entering the jointly attributed "Both" component:

Please enter the planned delayed days per month attributed to 'Both' (attributed jointly to both NHS and Social Care)

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#### Cover Sheet

*You are reminded that much of the data in this template, to which you have privileged access, is management information only and is not in the public domain. It is not to be shared more widely than is necessary to complete the return.*

*Any accidental or wrongful release should be reported immediately and may lead to an inquiry. Wrongful release includes indications of the content, including such descriptions as "favourable" or "unfavourable".*

*Please prevent inappropriate use by treating this information as restricted, refrain from passing information on to others and use it only for the purposes for which it is provided.*

Health and Well Being Board	Wolverhampton
Completed by:	Andrea Smith
E-Mail:	andrea.smith21@nhs.net
Contact Number:	01902 441775
Who signed off the report on behalf of the Health and Well Being Board:	

Question Completion - when all questions have been answered you should send the template to [england.bettercaresupport@nhs.net](mailto:england.bettercaresupport@nhs.net) saving the file as 'Name HWB DToC' for example 'County Durham HWB DToC'

